



THE BY-LAWS

CAIRNS HOCKEY Association INCORPORATED

"the race for quality has no finish line"

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AMENDMENT LIST			
No.	Revised	Details of Change	Paragraphs Affected
1	29.1.06	Classic League Team Numbers – New paragraph added	4.1 (c) (iii)
1	29.1.06	Penalties for Non-Attendance of Umpires – Paragraph amended from “The penalty of failure to umpire a senior division game will be \$50.00”.	6.1 (c) (iii)
1	29.1.06	Number of Regrades – New paragraph.	7.1 (d)
1	29.1.06	Playing Up – Paragraph expanded from “A player nominated in the Veterans Division may play unlimited games in any one other Senior Division”.	7.2 (b) (v)
1	29.1.06	New paragraph added.	8.2 (g) (iii)
1	29.1.06	Eligibility to play in Classic League – Paragraph added	8.2 (h)
1	29.1.06	Judiciary Committee – Paragraph amended - section in brackets re 3 reserve jurors added.	13.1 (a)
1	29.1.06	Judiciary Committee – Paragraph reworded – Added “to the Judiciary Committee” after words “must not appoint a person”.	13.1 – 4 th para.
1	29.1.06	Judiciary Committee – Paragraph amended – Deleted “each” after words “one vote”.	13.1 – 7 th para.
1	29.1.06	Judiciary Committee – Referral to the Judiciary Committee: 2 nd and 3 rd sentences added – re referral.	13.4 – 1 st para.
1	29.1.06	Judiciary Committee – Referral to the Judiciary Committee: Words deleted from “provided such report is lodged etc.” to end of paragraph.	13.4 – Item 3
1	29.1.06	Judiciary Committee – Referral to the Judiciary Committee: Wording changed from “shall hear the allegations no more than 9 days after receipting of the protest or such other time the Judiciary Committee specifies” to “shall endeavour to hear allegations within 9 days of receipt of the protest, however the Judiciary shall have absolute discretion in such matters”.	13.4 – 2 nd Item 1
1	29.1.06	Judiciary Committee – Referral to the Judiciary Committee: Words “shall hear evidence from all parties the Judiciary deems necessary” amended to “may hear evidence from whichever sources it deems necessary”.	13.4 – 2 nd Item 2
1	29.1.06	Judiciary Committee – Appeals: First word “Nevertheless” deleted. Words “may in its own discretion” amended to read “may at its discretion”.	13.5 – 1 st para.
1	29.1.06	Judiciary Committee – Appeals: Typing error deleted “13.52”	13.5 Para (b)
1	29.1.06	Judiciary Committee – Sentences: Second sentence amended. <i>Original wording:</i> “If five yellow cards are issued to a player in a season that player will be required to attend a Judiciary Committee Meeting to show cause why the one week suspension should not be increased”. <i>New wording:</i> “The fifth and any subsequent yellow card issued to a player in one season will necessitate a player attending a Judiciary Committee meeting to show cause why the one-week suspension should not be increased”.	13.6 (a) (i)
1	29.1.06	Judiciary Committee – Sentences: First column <i>Added:</i> punching etc. after “fighting”. Second column: “second offence minimum ten (10) weeks suspension” – reworded: “second offence Eleven (11) to Twenty (20) weeks suspension”.	13.6 (a) (v)
1	29.1.06	Judiciary Committee – Sentences: Two new paragraphs re “Contempt of the Judiciary” and “Deliberately lifting the ball” added before original (x) and (xi) and paragraphs renumbered.	13.6 (a) (x) and (xi)
1	29.1.06	Judiciary Committee – Sentences: Previously 13.6 (a) (x)	13.6 (a) (xii)

1	29.1.06	Judiciary Committee – Sentences: Previously 13.6 (a) (xi) - Wording in brackets amended from "a melee is a confrontation between two or more players, teams or officials".	13.6 (a) (xiii)
1	29.1.06	Judiciary Committee – Sentences: Para (xii) deleted – re Red card offence.	13.6 (a)
1	29.1.06	Judiciary Committee – Sentences: Second column - wording re "Suspension for one week etc." deleted.	13.6 (b) (iii)
1	29.1.06	Judiciary Committee – New paragraph (c) added re suspension.	13.6 (c)
1	29.1.06	Judiciary Committee – Previously paragraph (c).	13.6 (d)
1	29.1.06	Judiciary Committee – Previously paragraph (d). Last sentence reworded from "offender's club a minimum of 2 days prior to the date of the suspension" to "offender's club within 2 days of the Judiciary Hearing that imposes a penalty".	13.6 (e)
1	29.1.06	Judiciary Committee – Previously paragraph (e). Words added at beginning of paragraph - "Unless specifically provided for"	13.6 (f)
1	29.1.06	Judiciary Committee – Previously paragraph (f). Second word of paragraph amended from "suspension" to "suspensions".	13.6 (g)
1	29.1.06	Judiciary Committee – Previously paragraph (g)	13.6 (h)
1	29.1.06	Judiciary Committee – New paragraph added.	13.6 (i)
1	29.1.06	Judiciary Committee – New paragraph added	13.6 (j)
1	29.1.06	Judiciary Committee – New paragraph added	13.6 (k)
1	29.1.06	Awards: Player of the Year – First paragraph amended. Two sentences added re titles of Player of the Year for Men and Women.	17.1
1	29.1.06	Awards: Premiers Classic League Men & Women – New item added	17.3
1	08.05.2010	Added Paragraph and Penalty for playing of unregistered or ineligible players	4.1

1. AFFILIATION OF CLUBS

1.1. Application for Affiliation

A club desirous of becoming affiliated with the Association shall make written application together with a lodgement fee of \$100.00 to such effect to the Association with the application being signed by the President and Secretary of the applicant club.

1.2. Acceptance of Affiliation

The Management Committee may, by a resolution of a majority of members present, admit such applicant club to affiliation with the Association. An affiliated club must have two (2) men's teams and two (2) ladies' teams in the Senior Divisions in addition to two (2) boys' teams and two (2) girls' teams in any of the U16 Boys, U16A/U16B Girls, U13, U10 or U8 competitions. Senior Division teams to exclude vets teams.

1.3. Responsibilities of Affiliation

Upon admission to affiliation with the Association, a club shall become liable to the provisions of the Rules and the By-laws of the Association, and shall pay such fees and subscriptions as are provided for in these Rules and By-laws.

1.4. Limits on Number of Clubs

With the limitations of the population of the year and to enhance the development of hockey, the Management Committee will limit the number of senior clubs to four. All other bodies will be associated with the established clubs. Any sporting group affiliating with another club shall be called an associate club.

2. REGISTRATION

2.1. Team Registration

(a) The Initial Team Registration

Each affiliated club shall, on or before a date set by the Management Committee each year, give to the secretary, notice in writing listing the number of teams to play that season. This information will be added to the Register for the season that the players have been nominated.

(b) Late Submission of Teams

The Management Committee or Delegate may, at its discretion, permit the entry of teams after the date above.

(c) First Round Registration

(d) Deliberately Kept Vacant

(e) Cancellation of Acceptance of Teams

The Management Committee may, at its discretion, cancel the acceptance into competition fixtures of any team at any time, because of insufficient numbers of players available to the teams, for non-payment of subscriptions or fees or for any other reason deemed to be sufficient. The Club will be notified, in writing, of any such reason.

(f) New Player Registration - Senior Divisions

New player payments and team registrations for all Senior Divisions (i.e. above U13) are to be lodged with the office of Cairns Hockey by 12.00 p.m. on the Wednesday of that week's games.

(g) New Player Registration - Junior Divisions

New player payments and team registrations for Juniors (up to and inclusive of U13 divisions) are to be lodged with the office of Cairns Hockey by 12.00 p.m. on the Thursday before that weeks games.

(h) Nominated Teams

Following receipt of particulars of teams proposed to be entered by the clubs, the Management Committee shall admit or refuse admission to such teams into competition for the season, and may determine in which grades of the competitions such teams shall play. The Management Committee may, in its discretion, arrange trial matches to assist it in arriving at decisions in this matter.

(i) Team Uniforms

All players must be in full uniform by the second game after the player has registered with the Association

Players

2.2. Registration of Players

The Associations Database (Sportsware Central) will be the sole record for a player, supporter, member and Sponsor registrations.

(a) Individual Players

- (i) All players playing full field hockey are to be registered financially through the Association.
- (ii) A Player Registration Form is to be fully completed.
- (iii) Payment is to be made for the Association component (including player insurance paid before taking the field) to the club registrar or directly to the Association. All payment transactions are to be recorded in the Association Database.
- (iv) On receipt of the full payment, a player registration number will be issued from the database by the Association Administration Officer.
- (v) The player is free to choose any club to register for a team provided the necessary clearances are completed if transferring from another club.
- (vi) The player will be responsible for payment of the club component of the fees to the chosen club.
- (vii) Should the Association be advised by any Hockey Australia affiliate that there are outstanding fees, the player named must pay all outstanding fees incurred prior to the current season, in addition to the current fees, before a registration number can be issued.
- (viii) All transaction fees and/or dishonour fees imposed by financial institutions will be the responsibility of the player.

2.3. Register of Players

The records secretary (or appointed person) shall keep a record to be called "The Register of Players". This Register shall hold the records of the Cairns Hockey Association Registration number that corresponds with the name, address, phone number, date of birth and any other information as may be required for each person wishing to be registered as a player for the current season. The Association database will contain the complete "Register of Player".

2.4. Refusal of Applications

The Management Committee or Delegate shall have the right to refuse registration to any player for any reason it deems sufficient provided that the reason is given for the refusal.

2.5. Players Nominated

Each player may only be nominated in one team at any time.

2.6. Clearance

(a) Nomination Clearance

Any player who has played for another club in the previous three (3) seasons in the Cairns Competition, or any other Australian Hockey Association affiliate, will need to provide a clearance from their former club. Any player listed by their former club as unfinancial from the previous three (3) seasons will not obtain a clearance until these matters have been resolved and the Management Committee receives confirmation in writing.

2.7. Statutory Declaration

In lieu of a clearance, a statutory declaration signed by the player and witnessed, shall be acceptable. The declaration shall state the name of the last club played for and that the player has no obligation to the club. A copy shall then be forwarded by the record secretary to the previous club. If the previous club disputes the information on the declaration, the player shall be suspended until the dispute is resolved.

2.8. Visiting Players

Any Player currently registered with Hockey Queensland may play for a limited number of games with a club only after registration. The nomination fee must be paid to the Association prior to playing. On payment of a fee set by the Management Committee, visiting players shall be given a permit to play up to a total of three games per season without obtaining a clearance from the original club.

Any Player currently registered with Hockey Queensland and wishing to play more than three games must become a dual registered player.

Any registered interstate players will be required to pay the full Association fee including the Hockey Queensland component and the insurance component.

2.9. Dual Registered Players

Any player who wishes to play in the Cairns Hockey Association competition under a dual registration arrangement, must be currently registered with Hockey Queensland (including payment of the full player insurance cover). They will be required to pay the Association component before receiving approval to play and may be required to furnish proof of full financial membership to the primary association. The player may be required to pay a club component at the time of dual registration.

2.10. Unregistered Players

No club shall allow to play in any teams in any competition fixture, any player who is not registered for the club in the team concerned or play a player from another grade who by the rules of the Association, is not eligible to compete in that grade. The offending team may forfeit three (3) points. Under special circumstances, the Management Committee (or Delegate) or sub-committee

may, by a majority of the members present at a meeting, waive such provisions of forfeiture.

2.11. Unregistered Players without Clearance

When the record secretary detects a breach of these rules, the club concerned shall be notified that the player is suspended until the player is registered or clearance received. Any club receiving three such notices in any one season shall be brought before the management committee to explain. The Management Committee (or Delegate) may take disciplinary action against the club concerned. At least five days notice of unregistered players or players playing without clearance shall be given to the club. An appeal against the suspension shall not be permitted unless the five days notice has not been given.

2.12. Transfer of Players Between Clubs

No player shall transfer from one club to another without a permit from the Management Committee (or Delegate), and without the consent of the first-mentioned club. Provided however, that if the Management Committee (or Delegate) shall be satisfied that such consent is unreasonably or arbitrarily withheld, it may approve of the transfer in the absence of consent from the first-mentioned club.

2.13. Special Circumstances

In special circumstances, the Management Committee (or Delegate) may on application, grant permission of any player to play in any grade at any time.

A club must apply by giving no less than five (5) days written prior notice to the Delegate.

On receiving such application the Management Committee shall meet to consider whether to grant the request by the club. The Delegate shall have the power to grant the request if and only if:-

- (i) The Management Committee considering the request consists of no less than 5 members;
- (ii) At least 5 members of the Management Committee vote in favour of the request.

3. INSURANCE

3.1. The Entitlement

Any registered player who is injured while participating in a match controlled by the Association or in a match as a member of a team representing the Association or while participating in official organised training for a representative team of the Association, shall be eligible for reimbursement through the approved insurance body.

3.2. Volunteers Insurance

Any non-player who is eligible to claim under the current insurance policy held by the Association, will have to submit the necessary paperwork through the approved insurance company. The Association should also be notified of any injury and the claims being made to arrange clerical assistance. All paperwork must be submitted within the required time.

3.3. The Player

Any injured player will have to submit the appropriate paperwork through the approved insurance company. The Association should also be notified of the injury and the claims being made to arrange clerical assistance. All paperwork must be submitted within the required time.

3.4. The Management Committee

The Association will not be held responsible for any physical or property damage on or during the hockey around the leased area.

4. TEAM STRUCTURE

4.1. Player Numbers

(a) Number of Players Per Team

The maximum number of players for a team shall be:-

- (i) 11 players; and
- (ii) A permitted number of substitutes.

The permitted number of substitutes for Under 13s to Classic (inclusive) is 4.

The maximum number of players permitted on the field at any one time shall not exceed 11 players. A team must have no less than 8 players on the field at any one time.

(b) Specialised Divisions or Aged teams

Specialised Divisions, (such as U8's, U10's and U11's) shall be permitted to lesser numbers per team as directed by the Delegate. Each team nominated in an U8 Division should consist of six (6) players and a permitted number of substitutes. Each team nominated in an U10 Division should consist of eleven (11) players and a permitted number of substitutes. Each player in an U11 Division should consist of eleven (11) players and a permitted number of substitutes.

(c) Classic League Team Numbers

For Classic League the team must:-

- (i) Nominate 11 players (the first 11 players), and lodge this list with the office of Cairns Hockey by 12 midday Friday before the said game; and
- (ii) Ensure the list lodged with the office of Cairns Hockey includes a recognised goalkeeper.
- (iii) Up to and including Grand Final Day, regardless of a Classic League team playing or not.

Failure to comply with the above paragraph will result in the team list that was submitted for the last competition game being deemed to be the first 11 players.

Players named, as part of the first 11 players cannot play in a lower division that weekend.

Should any Classic League team choose to name players within the first 11 who do not take the field of play those players will still be deemed (for the purpose of this rule only) to have taken the field. The team will still be restricted to the use of a maximum of 4 substitutions as per 4.1.a.(ii). A Breach of this rule will incur 2 competition penalty points for all infringements.

(d) Teams per Division

Each Club shall be allowed to nominate a minimum of one team per division with at least 11 players per team unless relaxed by the Management Committee or Delegate during the current season. Should the team not be able to see out the full season, the club will be liable for all fees associated with the team nominated.

(e) Submission of Classic League Team

A four team competition will be in place for Classic League. To qualify for a place in the Classic League competition, all of the following criteria must be met:

- A. To be eligible to play in Cairns Hockey's Classic League competition, clubs must supply, prior to the date as set by the Delegate, a list of personnel for their U 13 Boys and Girls, U16 Boys and U16A/U16B Girls, Reserve Men's and Ladies' and Classic League Men's and Ladies' excluding any recognized veterans player. All players must be registered with their respective clubs
- B. To remain in the Classic League competition, the criteria must be maintained at all times across the season.
- C. Should a Club not be eligible to field a Classic League team, the classic team of the gender that has not met the criteria will not accrue any match points until the criteria has been met.

5. CODE OF CONDUCT

5.1. Players Responsibilities

A player has a responsibility to represent their club in an honourable manner. Any player taking on the duties of the captaincy of the team has an obligation to the association, of completing a legible team card for presentation to the umpire. After the game, that Coach/Manager will sign the card and insure the details on the card are correct and initial any alterations. The player will report any incidents worthy of reporting to the Judiciary Committee and be prepared to front the Judiciary Committee with the evidence.

5.2. Clubs and Players

(a) Code of Ethics

No club or players shall engage in un-sportsperson like manner or unfair conduct.

(b) Players Code in Play

All players must behave in a civilised manner which will not include foul language prior to, during or after a game. Aggressive play is acceptable but such play should not be likely to cause bodily damage to any other individual outside the accidents of play that may incur. Deliberate infringements of rules will be dealt with by the Judiciary Committee. (See 13.0 for guidelines on penalties for such infringements).

(c) Players Code in Teams

Any player is allowed to play for any higher division as per the rules of the Association but may not play for another team of a higher division that plays at the same time or overlapping time as a match in which that player is engaged. A player cannot play any more than two Association fixture games in any one week. Where catch-up games are being played, a maximum of three games in a calendar week may be played provided at least one game is a catch up fixture game.

(d) Code of Play to Umpires

All players will acknowledge that umpires are appointed to referee a game and not to experience abuse. Any player interfering with the umpire by physical or verbal abuse may be suspended from that game and may be referred to the Judiciary Committee for punitive action. (See Hockey Australia Rules)

(e) Field Language

All association members in an official capacity shall report to the Delegate any use of bad language on the part of Association members or supporters of teams and any action which they think undesirable.

(f) Code of Dress

Each member of the Management Committee is empowered to prevent any player or players taking part in a match unless such player or players are suitably attired, in correct uniform. A fine of \$20.00 per team on first offence and \$50.00 per additional offence, if a player is reported to the Management Committee or Delegate to be playing out of uniform, will be imposed on the offending team/club. Uniform consists of shirt, skirt (ladies) shorts (men), and socks. A goalie does not have to wear a uniform but must be fully kitted as per Australian Hockey Association rules. (The two fixture matches of the competition will allow new players to obtain the full uniforms within this time). Additional attire must coordinate to uniform unless written exception from Management Committee or Delegate.

The Uniform shall consist of a club shirt, shorts for men or a skirt for women and Club socks. All other items of apparel are not deemed as uniform but should colour co-ordinate with the club uniform. Any item of clothing that conflicts with the opposition's uniform so as to create difficulties for the officials, must be removed before the player is allowed to take the field.

All goalkeepers are charged with the responsibility of having equipment that will protect themselves during all games but equally not be deliberately dangerous to other players (example exposed or worn studs). All equipment should conform to the turf usage rules. The goalkeeper may attire in clothing that does not resemble the uniforms

of the opposing team. The goalkeeper should be fully equipped and protected in the interests of safety to all. This protection must include a helmet, neck protector, chest plate, pads and kickers together with a strong recommendation that all other forms of protection should also be worn.

(g) Playing Code

The playing ethics of Hockey will prevent from stacking teams to advantage any team at any time. For games played at same time, there will be no cross-over of players. Any team seen to be perverting the fairness of play may face the Judiciary Committee or Management Committee or Delegate for playing, unsportsmanlike conduct. All grading, registration and other rules apply.

(h) Abuse by Sideliners

The use of bad or insulting language, or threatening or assaulting an umpire or player by any person during or in connection with any match shall constitute misconduct and any charge accordingly shall be referred to the Management Committee or Delegate in writing within seven (7) days.

(i) Abuse by Junior Coaches/Managers/Spectators

All coaches, managers and spectators at junior games agree to abide by the accepted code of conduct. Infringements of this nature are to be referred to the Junior Committee for disciplinary action.

6. UMPIRES

Any player asked to umpire is requested to do so in an unbiased manner and to assist the game achieve an even flow of play. Players found by the Judiciary Committee to have umpired with no intent to control the game to the best of their ability may be deemed to have defaulted their umpiring duty and be may penalised.

6.1. Supply of Umpires

All registered players are responsible to umpire and could be called to do so. Each club is to provide the Management Committee or Delegate on a date set by the board, a list of 20 umpires with recommended umpiring competency levels. The Management Committee or appointed sub-committee will grade the umpires provided. Umpires will be allocated to matches according their competency levels.

(a) Duties of the Umpire

The individual taking the responsibility of the umpire undertakes to appear at the field assigned promptly attired as required and prepared to perform to the best of their ability. The umpire will peruse the card and ensure that all names are legible, mark all scores clearly, write offences on the reverse of the card clearly and ensure the captain or a team representative signs the card and initials the alterations at the end of the game. A third party can be appointed by the umpire prior to the commencement of the game to maintain the score & substitutions.

This third party is responsible to the umpire. All Classic and Division 1 games will be allocated a technical officer to carry out the duties of the third party.

(b) Umpire Attendance

Where an umpire allotted to a match is unable to fulfil his duties at that match he/she shall select an umpire from the umpire grading list to ensure that a suitable umpire is available and in attendance to carry out the duty. In the event of the allotted umpire or his substitute not being in attendance to carry out such a duty, the allotted umpire shall be held responsible. The designated umpire is required to umpire the whole game except in the case of injury or extenuating circumstances. If the umpire is five minutes late, this will be deemed as not fulfilling his/her duty.

In the event of the umpires or an umpire not arriving on the ground within five (5) minutes of the playing time, a report will be written on the team card and the offending Umpire/s will be penalised as per by-law 6.1(c). The record secretary will notify the club of all penalties. The umpire allotted may only be relieved of his duties if both playing captains agreed to the umpire change.

(c) Penalties for Non attendance of Umpires

The following procedures and penalties are to apply to the non attendance of rostered umpires:

- (i) The failure to umpire senior division games (Division 4 and upwards) shall be recorded on the back of the card.
- (ii) The only parties able to record the failure of any umpire to attend on the back of the card shall be either:
 - (1) The other umpire rostered to umpire; and/or
 - (2) A volunteer umpire that has umpired the game.

The managers and captains shall not be permitted to record on the card a failure of a rostered umpire to attend and umpire the game.

- (iii) The penalty of failure to umpire a senior division game will be either a fine, suspension or loss of points – to be determined at the start of each session.
- (iv) A letter notifying the club of a person failing to umpire will be forwarded advising of the penalty and supplying a date by which the fine shall be paid.
- (v) A date of the final payment will be set at two (2) weeks from the date of the letter.
- (vi) Failure to pay the fine by the due date will result in suspension of the player until such time that fine is paid.

- (vii) Should the player participate in the competition after the due date set in the letter and prior to the fine being paid, the team which the player takes the field with will lose two (2) points each time the infringement occurs.
- (viii) A fine will be paid to the Association where monies will be set aside to subsidise travel expenses associated with umpires and/or specifically the development of umpires.
- (ix) Fines are to be paid in full at the office of the Association by close of business Tuesdays.
- (x) If an appeal is to be lodged, the fine must be paid in full prior to the appeal being heard.

(d) Volunteer Umpires for Junior Divisions

There will be no penalty imposed on open division players who are volunteer umpires for the morning under age games

(e) Administration of Umpires and Umpiring

At times when there is no formally constituted Hockey Umpires Committee operating in Cairns in co-operation with the Association, the Management Committee or Delegate shall appoint a sub-committee of three, consisting of a chairman, a secretary, and a member, to be known as the Umpires Committee.

(f) Umpires Committee

The Umpires Committee shall be responsible for the organization and control of umpires and umpiring for matches played under the control of the Association. The Committee will also be responsible for the instruction of umpires by lectures and demonstrations, and for the examination of umpires for the award of certificates and badges to persons who fulfil the requirements of such examination.

(g) Umpires Attire

All umpires although volunteers should attempt to change in to non club colours to aid with the neutrality of the umpiring where ever possible. The higher grade on and off the turf will be asked to dress in the preferred umpire colour.

7. GRADING

7.1. Re-Grade Players

No player registered in one grade shall be eligible to play in a lower grade unless prior application has been made in writing and permission granted by the Management Committee or Delegate or Competitions Committee.

(a) Regrade Committee

(b) Regrade Forms

The regrades of team members are to be submitted to the secretary using the appropriate form. All regrade forms must be dated.

(c) Regrade Timeframes

There will be an eight (8) day turnaround on all regrades. The acceptance/rejection of the regrade will be forwarded to the club secretary in writing/email. The regrade is not valid until such notification has been registered in the regrade register. Appeal to a regrade rejection, should be submitted to the board.

(d) Number of Regrades

Only one (1) regrade per player, in any one year.

7.2. Division Limits

(a) Divisions

The divisions will be created and changed from time to time but they will always be in a hierarchy order that will determine ranking. Example:

Men's Grades		Women Grades	
Classic League	A	Classic League	A
Reserve Grade	B	Reserve Grade	B
Division One	C	Division One	C
Division Two	D	Division Two	D
Division Three	E	Division Three	E
Division Four	F	Division Four	F

Any special under age or veteran divisions appointed by the Management Committee or Delegate or Competitions Committee, will play a fixture competition which is separate from the senior divisions.

(b) Playing Up

The following rules shall be applied:

- (i) Each Club must nominate a 22 person squad at the commencement of each season which, subject to regrades and nominations pursuant to by-law 7.2© and permission granted in special circumstances pursuant to by-law 7.2(d), shall remain the squad for that club for Classic League and Reserve Grade games for that season.
- (ii) Players nominated in the 22 person squad can play unlimited games between Classic League and Reserve Grade without a regrade.
- (iii) The first 11 players making up the Classic League team must be from the 22 person squad.

- (iv) Players nominated in all Senior Divisions may play 7 games up in the next highest division, but once they play 7 games in the higher division in that season, a player must remain in that higher division.
- (v) A player nominated in the Veterans Division may play unlimited games in any one other Senior Division in any one calendar year; provided that the player nominated in Veterans Division can not play in Classic League unless they are forty (40) years of age for men; and thirty-five (35) years of age for women, as at 01st January of the current year.
- (vi) Players nominated in Under 16A can play in one other division during any one calendar week. Higher fees will apply from the sixth game played in any higher division. From a date set by the Management Committee or Delegate towards the latter part of the season, Under 16A players may only play up in one other division for the remainder of the season, including the finals round.
- (vii) Under 16B players may play up in Under 16A only for an unlimited number of games.
- (viii) Players nominated in the U13 age division may play unlimited games in only one division higher until the beginning of the last round or date set by the . At the commencement of the last round or date set by the Management Committee or Delegate, players who play 3 games up must stay in that division.

(c) Renomination

Acceptability for regrades and nominations is determined by the Competitions Committee.

(d) Special Circumstances

In special circumstances, the Management Committee or Delegate may, on application made to it, grant permission for any player to play in any grade which that player would not be barred, due to age limitations, from playing in at any time, provided that not less than 5 days prior written notice is given by that player's club to the Management Committee or Delegate.

On receiving such application, the Management Committee or Delegate shall consider whether to grant the relevant request. The Management Committee or Delegate shall have power to grant the request.

(e) Veterans Men's Age Limits

In order for a team to play in the Veteran's Division the team must:-

1. consist of players that are over the age of 40 years of age as at the 1st January of the current season;
2. The Management Committee or Delegate may from time to time change the age restrictions based upon player numbers in order to form a competition.

(f) Veterans Women's Age Limits

In order for a team to play in the Veteran's Division the team must:-

1. consist of players that are over the age of 35 years of age as at the 1st January of the current season;

(g) U16 Age Limits

In order to play in the division named U16, a player must be 16 years of age or less as at the 31st December in the calendar year.

(h) Classic League Age Limits

The Division named Classic League will have a minimum age limit of 14 years as at the 1st January of the current season.

8. MATCHES

8.1. Trial Matches

A Trial match may be scheduled by the Delegate for a set date. The fixture games will start after the trial match. The Delegate or Competition Committee will have the right to increase or decrease the numbers of teams in each division, or grade teams if the competition is found to be uneven.

8.2. Matches And Points

(a) Fixtures

The Delegate shall determine the program of the matches for each grade and sections of the Association.

(b) No Finals

Finals rounds will not be played for any Division from U11 (inclusive) downwards.

(c) Semi- Finals

The following method of deciding semi-finals and finals will be used in all grades and sections of the association.

(i) Division Numbers

All grades must consist of at least four teams.

- (ii) Five Teams or More

The leading four teams (4) in each grade of five (5) or more teams play off in the semi-finals.
- (iii) Four Team Competition

In a four (4) team competitions, the second and third placed teams play off in semi-final, the winner going into the grand final.
- (iv) Semi-final One & Two

Semi-final No. 1 No.1 team Vs No.2 team (5 team or more competition) Semi-final No.2 No.3 team Vs No.4 team (5 team or more competition).
- (v) Semi-Final Three

The winner of semi final No. 1 goes to the grand final. The Loser of semi-final No. 1 plays the winner of semi-final No.2 in the final. Four team comp No.2 team Vs No.3 in Final.
- (vi) Grand Final

The winner of the finals plays in the grand finals

(d) Drawn Games - Semi finals and Preliminary finals

At the conclusion of ordinary time for Semi-finals and Preliminary Finals, should the scores be tied, an extra five minutes each way will be played. If the result is still a drawn game, the team leading on points in the competition will be declared the winner. Should both teams be equally placed, the goal difference will decide which team is to be declared the winner to advance to the final. Should the goal difference be of equal value, the team with the highest total number of goals scored will advance to the final. Normal rules will apply during periods of extra time.

(e) Drawn Game in Grand Final

At the conclusion of ordinary time for Grand Finals, should the scores be tied, then a series of six (6) minutes of sudden death extra time periods as below will be played until a result is achieved:

For the first six (6) minute period of sudden death extra time, each team shall nominate nine (9) players which will include a goalkeeper;

For the second six (6) minute period of sudden death extra time, each team shall nominate seven (7) players which will include a goalkeeper;

For the second six (6) minute period of sudden death extra time, each team shall nominate five (5) players which will include a goalkeeper;

Should the scores still be equal at the end of the third period of extra time, further periods of six (6) minutes will be played with no further reduction of players until a result is achieved.

Sudden death shall mean that the team scoring first will be declared the winner and the game will cease immediately. Normal rules will apply during all periods of extra time.

(f) Grand Final for Under 13

At the conclusion of ordinary time for Grand Finals, should the scores be tied, an extra five minutes each way shall be played. If the score is tied at the end of extra time, the premiership is shared.

Normal rules will apply during all periods of extra time.

(g) Eligibility to play Finals rounds

For a player to be eligible to play in a finals round, the player must have played a minimum of six games for a division prior to the finals round or the date set by the Management Committee or Delegate.

A player shall be deemed to have played if and only if:-

- (i) The player is named on the card; and
- (ii) The player takes the field during the course of the game of hockey.
- (iii) The player must be fully financial with Cairns Hockey Association.

(h) Eligibility to play in Classic League.

For Classic League, nine (9) players, including a recognised Goal Keeper must be named who are not permitted to play in any lower Division for the remainder of the year, at a date set by the Management Committee or Delegate prior to the commencement of the Final round of competition.

9. THE GAME

9.1. Play Time

All matches except as provided hereunder will be played in two halves of thirty minutes each and an interval of a minimum of five minutes and a maximum of ten minutes shall be allowed between such halves. Provided that the Management Committee or Delegate may for any reason it may think fit, reduce the periods to not less than twenty-five minutes each All times will be controlled and kept by the timekeeper. Under 8, Under 10 and U 11 divisions will have time of play set by the Competitions Committee and will not be greater than thirty minutes each half and a suitable break period at half time..

Veterans' competition will have time of play set by the Competitions Committee in conjunction with the Management Committee or Delegate.

9.2. The Yearly Fixture Draw

All fixture matches shall be played on such day at such time as the Management Committee or Delegate approves. The yearly draw once accepted by the Management Committee or Delegate can only be changed with the consent of the Delegate and any such changes shall be notified to the clubs and advertised on a suitable notice board.

9.3. Ground Conditions

In the event of the grounds being unfit for play the match will be postponed to a future date to be arranged by the Management Committee or Delegate. If a suitable date is not available, the Management Committee or Delegate will decide what action is to be taken. The Facilities Committee will decide whether the grounds are suitable for play or not.

9.4. Game Card

Before the commencement of each match, the captain of each team shall hand to the umpire a list of the players in his/her team (including rolling substitutions). All such substitutions shall be made from the halfway line from a common side of the field.

9.5. Additional Players

Teams may be completed to their full strength of eleven (11) players at any time during the match. The umpire shall write the names of any additional players on the team card. Provided that no team shall take the field with less than eight (8) players.

9.6. Rescheduling Games

No games may be rescheduled unless approved by the Competitions Committee and the Management Committee or Delegate and shall not be considered without at least two (2) weeks prior notification. Any matches rescheduled without approval will be recognized as a forfeiture for both teams and both teams will be liable for turf fees for the standard scheduled game which was not played. No games may be rescheduled post the commencement of the final round. Any games not completed by this time will be considered a forfeiture for both teams and both teams will be liable for fees for the standard scheduled game which was not played.

9.7. Specialised Divisions

Special rules for the Under 8 and the Under 10. The Cairns Hockey Association shall be bound by the rules as recognised by the Half Field Handbooks as sanctioned by Hockey Australia.

9.8. Players

All players should be attired in the standard club uniform as registered with the Association and other articles of clothing should conform to the uniform (example Bicycle pants - if the shorts/skirt is blue the bicycle shorts must be Blue or Flesh coloured.). Shoe and hats are not necessarily matched but must be safe for turf usage.

10. MATCH POINTS

10.1. Win and Draw

During the fixture competition three (3) points will be awarded for a win and one (1) point for a draw.

10.2. Forfeit

Any team receiving a forfeit shall be credited with three (3) points and shall be treated as having scored four goals to nil. Any team giving a forfeit shall be treated as having lost the game four goals to nil. In the event of two opposing teams giving a forfeit the points scored by each team shall be nil and the goals scored shall be nil.

Any team will be asked to show cause why the team should remain in the competition after two (2) forfeits in any one season with cancellation of the team after the third (3) forfeit.

10.3. Team Withdrawal

In the event of any team notifying the secretary of its having withdrawn during the season at any time prior to the completion of the first round, all matches played or to be played by that team shall be deemed as forfeits. The Management Committee or Delegate or appointed representatives will evaluate a fair and equitable system that will be as impartial as possible to all teams in the competition.

11. MANAGEMENT COMMITTEE

11.1. Management Committee Authority

- (a) The Secretary Manager is approved to perform the functions of the role of Delegate of the Management Committee. In all cases where the authority of the Management Committee is to be assumed, the position of Delegate shall be read as Secretary Manager.

11.2. Control of Matches and Grounds

The Management Committee or Delegate shall be responsible for all matters in connection with control of players on all association approved grounds other than those connected with the normal duties of umpires officiating at matches, and its shall be empowered to take action deemed necessary in the interest of the game generally.

11.3. Players and others

Each member of the Management Committee or Delegate is empowered to request that any player, players or spectators before, during or after matches on any part of association grounds which they may consider will interfere with a playing area, games in progress, spectators or with any persons, vehicles, etc vacate the premises.

11.4. Usage of Fields

Refer turf rules.

12. REPRESENTATIVE

12.1. Representative Players

12.2. Uniforms

All representative players will be issued with an approved Association representative uniform. It will be the responsibility of the team manager to return the uniform issued in a clean and tidy state. Each representative player shall supply their own Cairns skirt or Cairns shorts with Cairns socks.

(a) Unfit Representative Players - (Medical Condition)

Any person, under the age of eighteen, with a known medical condition will only be considered for selection in Cairns representative teams if a parent or guardian agrees to accompany him/her for the whole carnival or, the parent or guardian agrees to sign a release consent form.

(b) Unfit Representative Players - (Ill or Injured)

Any player who has been ill or injured one (1) week prior to travelling with a Cairns representative team, must provide a doctors certificate (at player's expense) to the secretary clearing them as "fit to play".

(c) Travels Rules

All transport and accommodation bookings for Association representative teams must be done by the office administrator, with guidance from the Management Committee or Delegate.

(d) The Duties of Team Managers

Managers will be issued with a manager's kit of information detailing responsibilities of the position.

Managers are required to furnish a report on travel arrangements and behaviour within one (1) month of return from the championships to the Management Committee or Delegate.

Managers are to ensure that all players are medically fit before travelling.

The required Association player contract must be filled in by all team personnel and taken away with managers as a reference.

All other duties are listed and form an integral part of the acceptance form that is to be signed by all managers.

Duties of the manager may be amended, at the discretion of the Development Committee or the Management Committee or Delegate from time to time, as necessary.

(e) Duties of Coaches

The position of Coach is valid for all representative games from the date of selection until the appointment of the coach in the following year or a date specified by the Management Committees or Delegate if the appointed is terminated prior to the end of this period.

Duties of the coach are listed and form an integral part of the acceptance form that is signed by all coaches.

Coaches, in conjunction with the manager, are required to furnish a report of both team performance and on field behaviour with one (1) month of return from the championship to the Secretary.

Duties of the coach may be amended, at the discretion of the Development Committee or the Management Committee from time to time, as necessary.

(f) Duties of Selectors

The position of selector is valid for all representative games from the date of selection until the appointment of the coach in the following year or a date specified by the Management Committee or Delegate if the appointed is terminated prior to the end of this period.

Duties of the selector are listed and form an integral part of the acceptance form that is signed by all selectors. Selectors are required to submit team names to the board for ratification prior to publication.

Duties of the selector may be amended, at the discretion of the Development Committee or the Management Committee or Delegate from time to time, as necessary

13. JUDICIARY COMMITTEE

13.1. The Judiciary Committee

The Management Committee shall appoint:

- (a) A Judiciary Committee consisting of 3 persons (and in addition three reserve jurors who shall be appointed in the case of the unavailability of any of the Judiciary Committee members) to deal with all umpiring reports and any match-related grievances or infringements referred to it; and
- (b) A person to be the Advocate of the Judiciary Committee (the Judiciary Advocate).

The Management Committee must not appoint a person to the Judiciary Committee who is a registered player with any club affiliated with the Association or has been a registered player with any such club within the last 2 years.

A quorum of the Judiciary Committee shall be constituted by all 3 members of the Judiciary Committee.

The role of the Judiciary Advocate is to investigate all umpiring reports and any match-related grievances or infringements referred to the Judiciary Committee and to report the Judiciary Advocate's findings and recommendations to the Judiciary Committee upon the hearing of any such matters referred to the Judiciary Committee. The Judiciary Advocate shall be responsible for convening any hearing of the Judiciary Committee and shall be responsible for the order of business at any such hearing.

The Judiciary Committee shall hear each matter referred to it and shall determine matters before it based on a majority decision. Each member of the Judiciary Committee shall have one vote. The Judiciary Advocate shall not have a vote, but shall be entitled to make representations to the Judiciary Committee in respect of any matter.

The Judiciary Committee may impose penalties in accordance with these by-laws. When determining a penalty to be imposed where the by-laws prescribe a range of penalties, the Judiciary Committee must take into account the severity of the offence, the past record of the player concerned and the conduct of the player and/or that player's representative at the hearing before the Judiciary Committee.

13.2. The Appeals Committee

The appeals committee will be constituted in accordance with the rules of the association.

13.3. The Management Committee

The Management Committee shall consider any matter referred to it by the Judiciary Committee. The Management Committee, where a matter is referred to it by the Judiciary Committee, will have the right to consider all facts relating to the matter and make such determinations in accordance with the by-laws, as it deems necessary.

The Management Committee shall not be entitled to consider any umpiring reports and any match related grievances or infringements unless it is referred to it by the Judiciary Committee.

The Management Committee shall have the power to appoint or remove the members of the Judiciary Committee and/or the Judiciary Advocate in the event that:-

- (a) A member of the Judiciary Committee and/or the Judiciary Advocate resigns;
- (b) Management Committee consisting of no less than 5 members –
 - (i) at least 5 members of the Management Committee vote in favour of removing the member of the Judiciary Committee and/or the Advocate of the Judiciary Committee; and
 - (ii) a majority of the Management Committee vote in favour of removing the member of the Judiciary Committee and/or the Advocate of the Judiciary Committee.

13.4. Referral to the Judiciary Committee

The following parties shall be entitled to refer matters to the Judiciary Committee for consideration: All referrals must be in writing and lodged with the Secretary within 48 hours of the alleged incident. Where relevant, the referral is to include a diagrammatical sketch indicating the position of all relevant players and umpire(s).

1. The Management Committee;
2. An umpire who umpires a game;
3. A third party.

Where a matter has been referred to the Judiciary Committee:-

1. The Judiciary shall endeavour to hear allegations within 9 days of receipt of the protest however the Judiciary shall have absolute discretion in such matters.
2. The Judiciary may hear evidence from whichever sources it deems necessary.
3. Any party attending a hearing may be accompanied by the club representative or a suitable guardian/parent if the party is under the age of 18 years however in no circumstances shall a party be allowed representation by a solicitor unless the solicitor is a parent of a party under the age of 18 years.
4. The Judiciary will notarise details for reference or appeals.
5. The Judiciary Committee may call for both umpires to attend the Judiciary meeting.

13.5. Appeals

The Management Committee, Judiciary Committee or Competitions Committee upon being satisfied by reason tendered in writing or other extraordinary reason that an injustice has been done, may at its discretion, rehear any charge previously heard by it, or reassemble the Judiciary Committee in the case of charges investigated by that body or refer the appeal to the Appeals Committee

- (a) Any appeal for reconsideration of a decision must be lodged no later than 12.00 noon on the following Tuesday after the Judiciary Committee has met. The Appeals committee will then meet on the Tuesday night. Failure to lodge an appeal by the due time, with the associated appeal fee of \$100.00, will result in the right of appeal being withdrawn.
- (b) Any suspension may be lifted while an appeal is being heard. However, any penalty will only commence from the date of the decision on the appeal or a date set by the Appeals Committee, Management Committee, Judiciary Committee or Competitions Committee whichever is relevant. Any suspension served from the

date of the hearing will be taken into account against the total sentence.

(c) Lodgement of Protests/Disputes/Charges

All clubs, teams, players or members preferring disputes, protests, or charges against other clubs, teams, players or members, shall furnish to the Management Committee, Judiciary Committee or Competition Committee, through the Secretary, particulars thereof, in writing, by 5 p.m. on the first Tuesday after the match (if any), particulars of the incident. In the case of a protest, the submission shall be accompanied by a fee of \$50.00. The Judiciary Committee or Management Committee, as the case may be, shall after adjudicating on such protest, decide whether such fee shall be refunded to the protesting club, or shall be forfeited to the funds of the Association.

13.6. Sentences

(a) The Sentences for the Judiciary Committee

The Judiciary Committee shall impose penalties in accordance with sentences set out below:

(i)	Three yellow cards	Automatic (1) game suspension
	The three yellow cards are to remain current and any subsequent yellow card will incur a one week suspension. The fifth and any subsequent yellow card issued to a player in one season will necessitate a player attending a Judiciary Committee meeting to show cause why the one week suspension should not be increased.	
(ii)	Disputing an Umpires decision	One (1) to three (3) weeks suspension
(iii)	Personal abuse of an Umpire	Two (2) to six (6) weeks suspension (abuse may include obscene, insulting, indecent language and/or behaviour)
(iv)	Threatening an Umpire	Eight (8) to twelve (12) weeks suspension
(v)	Striking at a player by another player (fighting, punching etc.)	First offence One (1) to ten (10) weeks, second offence Eleven (11) to Twenty (20) Weeks suspension
(vi)	Striking at a player with a hockey stick (recklessly, dangerously)	Five (5) to twenty (20) weeks
(vii)	Deliberate striking at a player with a hockey Stick	Minimum one (1) year first offence, second offence life suspension
(viii)	Assault of an Umpire	Minimum two (2) year first offence, second offence life suspension.
(ix)	Deliberate striking an Umpire	Life suspension.

	with a hockey Stick	
(x)	Contempt of the Judiciary or Judicial Process (includes intimidatory behaviour towards or intimidatory phone calls to an umpire).	Ten (10) to Twenty (20) weeks suspension.
(xi)	Deliberately lifting the ball at or near another player.	One (1) to Ten (10) weeks suspension.
	Misconduct Offences	
(xii)	Dangerous tackle	One (1) to five (5) weeks suspension
(xiii)	Repeated professional foul or participate in a melee (a melee is defined as a confrontation between two or more players, teams or officials pushing, shoving etc.).	One (1) to three (3) weeks suspension

(b) THE FOLLOWING PENALTIES ARE TO BE SET BY THE MANAGEMENT COMMITTEE

(i)	Player acting detrimentally to the Association	Minimum One (1) to Three (3) Weeks or other as set by the Management Committee
(ii)	Abusive or violent conduct by a spectator	As set by the Management Committee
(iii)	Any person under the control of the club (e.g. Team, coach, manager) who is reported for misconduct or abusive language in general, the club will be penalised	As set by the Management Committee
(iv)	Breach of the Players Code of Conduct	Automatic One (1) Week Suspension and/or other as deemed by the Management Committee

- (c) Any suspension imposed means a suspension in the division, in which the offence occurred. A player is not permitted to play in any other games in any other division until any such suspension has been served.
- (d) All suspensions handed down by the Judiciary Committee shall be timed with a beginning and finishing date. The suspended player will be unable to play in any hockey match in the Cairns competition but may if the Judiciary Committee approves, play in a representative competition.
- (e) A player suspended for a breach of the rules, by-laws, games etc., will be advised of any decision of the Judiciary Committee by the chairperson at the conclusion of the hearing. Notification of the

penalty will be forwarded to the Secretary of the offender's club within 2 days of the Judiciary Hearing that imposes a penalty.

- (f) Unless specifically provided for, the second of these offences may be doubled or any otherwise as specified penalty of the first offence.
- (g) All suspensions are not limited to the current season of field hockey and are to be fully served before the player is eligible to take the field. Any carry over suspension starts after the player has registered and has paid all registrations and insurances fees.
- (h) Green cards are accumulative and will be converted to a yellow after three green cards have been issued. When converted to a yellow the green card tally will be reset.
- (i) The Judiciary Committee may suspend all or part of a sentence.
- (j) The Judiciary Committee may withdraw a charge, and replace it with a more serious or less serious offence, if it in its absolute discretion deems that the facts warrant same.
- (k) The Judiciary Committee may, at its absolute discretion, accept or reject a guilty plea.

14. RULES AND BYLAWS

14.1. Rules

Two copies of the Rules and by-laws of the association shall be deposited for safe keeping with the Association's bank. These may be withdrawn only on the signatures of the President, Secretary or Treasurer.

14.2. Alterations

When any alteration is made to the rules, the Secretary/Manager, or failing him/her, the President, shall withdraw the two copies from safe custody. The copies will be altered in conformity with the decision/s made, signed, dated and redeposited with the Association's Bank within two (2) weeks of the decision to alter the rules or By-laws being made.

14.3. Alterations to By-laws

The By-laws may be changed as per set in the Rules of the Association. The By-laws committee will review and modify the By-laws to maintain the effectiveness of the By-laws.

14.4. Interpretation Disputes

Should any dispute arise over the interpretation of any rule or by-law, final arbitration will rest with the Management Committee or Delegate. The final resolution will then supercede any previous by-law.

14.5. Glossary of Terms

The Glossary of Terms and any other explanatory notes that may be issued from any committee are included as interpretative tools only and are to be read in conjunction with the appropriate rule or by-law rather than in isolation.

14.6. Notifications of Changes to By-laws

All associated bodies will be notified in writing of alterations to the Rules and by-laws. All associated bodies will receive one original copy for records.

14.7. Correspondence

All correspondence required by these rules or in relation to these rules will be deemed to be duly given if send by prepaid post, foxed or electronically transmitted to the last address of the player as registered with the Association.

15. TURF USAGE

15.1. Turf Usage Rules

- (a) There is to be no entry to the playing surface without the permission of the Turf Supervisor.
- (b) Players, Coaches, Managers and umpires only are allowed on the playing surface during the course of a game. The playing surface includes the dug-outs.
- (c) Smoking is not allowed on the playing surface. Foodstuff, alcohol, soft drink cans or bottles, confectionery or chewing gum is not allowed on the playing surface.
- (d) All jewellery is to be removed before taking the field. An individual fine of \$20 can be imposed for breach of this rule.
- (e) Insulation tape or strapping tape is not to be left on the playing surface.
- (f) Correct footwear (in the form of shoes without hard ridges or studs) must be worn at all times. Shoes must be thoroughly cleaned with the hose and brushes provided. Team managers or coaches are responsible for seeing that this is done.
- (g) Sticks with split or jagged edges are, prohibited.
- (h) Goalkeepers are to have all buckles covered to the satisfaction of the Turf supervisor.
- (i) There is to be no spitting on the playing surface.
- (j) Baseball caps or any other hard-peaked caps will not be allowed on the playing surface.
- (k) Teams may not be permitted to contest a match until the required rental charge is paid in full.

- (l) There is to be no club training in the goal circles. Corner training is not to be practised on the main turf playing surface. Any breach of this rule can result in suspension of training rights for the offending club/s or representative team/s.
- (m) Entry to and exit from the playing surface is via the designated point of entry only.
- (n) Jumping over and sitting or walking on the brick or mesh perimeter fence is prohibited and a minimum \$50.00 fine may be imposed on offending players and/or spectators.
- (o) Clubs are to train on the artificial surface in the allocated times as set down by the Association. Training outside the allocated times is by prior arrangement with the Association office.
- (p) A maximum of 30 persons can train on any one half of the field at any one time. A fine of \$100 may be imposed on any offending club.
- (q) The management committee reserves the right to impose a fine on clubs or individuals for training on fields one (1) and three (3). The fine will be set by the Management Committee This rule is to assist in preserving the quality of the fields for fixture games.
- (r) All turf usage must be booked and fees paid as set by the Management Committee.
- (s) The usage of the grass fields outside of the playing times and approved usage times can be arranged with the approval of the Management Committee appointed booking agent.
- (t) The approved usage times are warm-up between games, warm up and warm downs with turf practices and approved training times.

16. WAREHOUSE

16.1. Warehouse Committee

The Warehouse Committee will arrange the fixtures and rules associated with the competition rules and umpiring. The Warehouse Committee and participants will adhere to the rules of the turf and following the convention of the Rules of Hockey in principal, but adapt the rules to suit the nature of the competitions.

An annual fee to be set by the Management Committee shall be paid by each person to the Association.

16.2. Payment of Fees

As set by the Management Committee.

16.3. Time to Pay Fees

The Management Committee may accept the payment of such fee in instalments at such times as it shall direct, but such fee shall be paid in full by a date set by the Management Committee each year.

16.4. Financial Consideration

The Management Committee shall, before determining the amount of the annual fees, give consideration to the proposed budget presented by the honorary Treasurer for the year concerned.

16.5. Failure to Pay Fees

If any dues payable under the provisions of these By-laws are unpaid by the date specified by the Management Committee and if no extension has been approved in writing by the Management Committee, the teams for which such fees are not paid shall forfeit all points gained for matches played during the period that such fees remain unpaid.

16.6. Fines

All fines imposed and charges due shall be punctually paid within 14 days of notification of such fine, and any Club neglecting to pay any fine imposed, or charge due, shall be under a disability to compete in any match until such fine or charge be paid unless the Management Committee shall consider such neglect to be of a minor or temporary nature.

17. AWARDS

17.1. Player of the Year

A Player of the Year will be selected from the Classic league division with the winner being announced at a Player of the Year function generally held towards the end of the season. The Men's shall be known as the Brian Ferns Player of the Year. The Women's shall be known as the Robyn Holmes Player of the Year.

(a) Panel of Selectors

The Player of the year will be selected by a panel of selectors. Members of the panel comprise of the following:

The Classic League coaches are responsible for the selection of the allocation of points for the game (3, 2, 1 points to cover all players from both teams)

(i) The points form will be attached to each of the game cards and it is the manager's responsibility to have the form completed by the coaches and returned to the timekeeper's office into an envelope provided when the managers sign the game card at the completion of the game.

(ii) The Director of Competitions collects and collates these points and finalises the points allocations as a final 3, 2, 1 and if

required consults with the RCD or umpires of the game in question.

(b) Selection Process

Before each classic match, the technical officer is to approach a minimum of two members from the panel of selectors to assist in selections for the match. At the end of the match the panel members for that match are to select three players and rate them as first, second and third.

First = 3 points

Second = 2points

Third = 1 points

The selections are to be placed in a sealed envelope with full match details noted on the front.

(c) Points Counting and Reporting

The player of the year points are to be entered in the database. At a number of times during the year, as specified by the Management Committee, the Player of the Year rankings may be publicised. The rankings will be generated from the appropriate database report.

17.2. Rookie of the Year

The "Rookie of the Year" Trophy is to be know as the Greg 'Congo' Connolly Memorial Trophy.

This is to be a perpetual trophy with the trophy to remain the property of the Cairns Hockey Association Inc and a gift given to the recipient.

To be awarded only if a player achieves 75% of the guidelines listed below.

As this trophy is for 'Rookie of the Year, it can be awarded only once to any player.

The current year is defined as the same as the financial year of the Cairns Hockey Association Inc. i.e. 1st October to 30th September.

To be awarded to either a male or a female player who is registered to play in the Cairns Hockey Association Inc competition and plays at least twelve (12) fixture games during the current year.

The player cannot be 20 years of age or over as at 1st January of the current year.

The player needs to have played in at least ten (10) fixture games in the highest domestic competition of the Cairns Hockey Association Inc.

The player needs to have been named in a Queensland team to play at an Australian Championship of Under 15, Under 18, Under 21 or Country in the current year.

One nomination in writing only can be made by each Club registered with the Cairns Hockey Association Inc and nominations will close at 5.00 pm, 1st August.

Each nomination must be received with a CV of the player's achievements throughout the current year.

The trophy will be awarded to a player selected by the Regional Coaching Director in conjunction with Mrs Eileen Connolly until Mrs Connolly wishes to change this format (the QAS and State Coaching Directors may also be required to have input.)

The decision will be final with no correspondence being entered into.

This award can be suspended at anytime should Mrs Eileen Connolly wish to do so.

17.3. Premiers Classic League Men & Women

Minor Premiership for both Men and Women shall be presented with The Sel Mitchell Shield. Men – Senior Division Premiers shall be presented with The Dan Carroll Shield. Women – Senior Division Premiers shall be presented with The Eileen Connolly Shield.